

ROLE OF THE AUDIT FUNCTION

The Audit Function is a group of internal and external industry stakeholders that work with AHDB, to help evaluate and improve the processes involved with the production of the UK Cereals Supply and Demand Balance Sheets. The remit of the group is:

- to review the methods involved with the collection, processing and publication of the UK and GB cereal usage statistics including merchant ports and co-ops information
- to assist the Balance Sheet Team to evaluate other information that contributes to the UK cereals supply and demand information (e.g. production and trade data) ; and
- to assist with any actions arising in regards to process improvements, resolving data issues and implementing change.

The Audit Function was established in 2018 as part of the New Ways of Working AHDB implemented to improve the processes and outputs involved with UK supply and demand by utilising a range of knowledge and expertise.

THE GROUP

All members of the Audit Function will aspire to continuously improve the UK supply and demand information for the benefit of the UK agricultural industry. Membership of the Audit Function is on a voluntary basis with all appointments for no more than four years.

The group shall consist of no more than 12 members.

A member may leave at any time.

ATTENDANCE

Only members of the Audit Function should attend meetings. If required, others, by invitation from AHDB, may attend for the whole or part of the meeting.

QUORUM

A meeting of the Audit Function will take place at which a quorum of five members are present.

MEETING FREQUENCY

The Audit Function will meet in person once a year between September and December at AHDB headquarters. Meetings via teleconference may also take place throughout the year as the group and AHDB work together on process improvements.

Meetings will be chaired by the AHDB MI Director.

REVIEW

The Audit Function will be reviewed by the AHDB Cereals and Oilseeds board in March 2020.