

SAFE POTATO HARVESTING - GRADING & PICKING STAFF DAILY CHECK LIST

Health & Safety is a collective responsibility, and that includes you.

DO NOT TAKE RISKS, IF IN DOUBT - ASK. IF IT LOOKS DANGEROUS - REPORT IT!

- **DO** Ensure you know where the emergency stop button is, and how to use it.
- **DO** Know the emergency procedures for your working environment.
- **DO** Ensure you have received proper training before operating machinery.
- **DO** Wear your Personal Protective Equipment (PPE).
High Visibility Jacket and Gloves (ear protection and dust mask if required).
- **DO** Wear appropriate footwear.
- **DO** Ensure you keep to those areas marked for pedestrians & take extra care when vehicles are close to your working area.
- **DO** Keep walkways and work areas clean & free from obstructions.
- **DO** Follow the instructions of the person in charge of the operation.
- **DO** Ensure you have an effective communication method with your supervisor and all team members.
- **DO** Follow the correct procedure for getting on & off the equipment.
- **DO** Know the risks, ask if they have not been pointed out.
- **DO NOT** Have loose clothing or long free hair (tie it back) near working machinery.
- **DO NOT** Wear jewellery likely to contaminate the process (a wedding ring is normally permitted).
- **DO NOT** Work on a machine without correctly fitted safety guards.
- **DO NOT** Clear blockages until the safe stop procedure has been completed.
Tractors Brake on, controls neutral, turn off, keys out
Graders Stop button in, isolation switch off.