

MEDICINE+HUB

Quick Start Guide for Farmers

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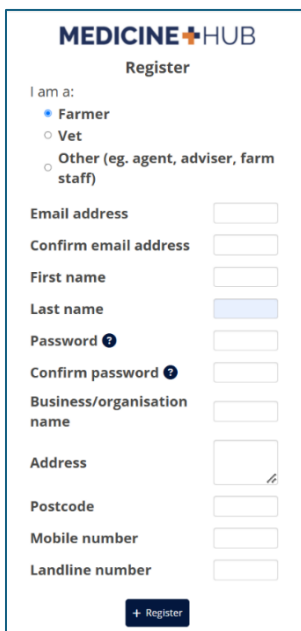
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1. What you need to get started

- 1.1. County Parish Holding Number (CPH) and Herd/Flock numbers.
- 1.2. If entering data for cattle you will need your CTS web service user ID and password to link to your CTS account*
- 1.3. Details of medicines used during the year.
- 1.4. Animal population – this is entered after all medicines when submitting a completed medicines return.
 - *This can take up to 14 days to arrive from BCMS and they are the same credentials you use to link your farm management software to CTS.

2. Registration & Logging in

- 2.1. Go to <https://www.medicinehub.org.uk> and click on the 'Register' button in the top right corner:
- 2.2. Select the option for **Farmer**:
 - A pop-out box with required information will appear. All the fields need to be completed prior to moving on to the next stage, a mobile number is required in case we need to contact you:

The image shows a registration form for MedicineHub. At the top is the MedicineHub logo and the word 'Register'. Below this is a section 'I am a:' with three radio button options: 'Farmer' (selected), 'Vet', and 'Other (eg. agent, adviser, farm staff)'. The form then contains several input fields: 'Email address', 'Confirm email address', 'First name', 'Last name', 'Password' (with a help icon), 'Confirm password' (with a help icon), 'Business/organisation name', 'Address' (with a location pin icon), 'Postcode', 'Mobile number', and 'Landline number'. At the bottom is a blue button with a plus sign and the text 'Register'.

- 2.3. Once you have entered the information click on the 'Register' button.
- 2.4. You will be prompted to **read and accept the terms and conditions, scroll down to check these**. Once accepted, a pop up will appear to confirm the account has been set up.
- 2.5. Click the 'Close' button to complete registration.
- 2.6. Once registered you will receive an email with a **one-time passcode to log in**.

3. Setting up Enterprises

- 3.1. To add an enterprise, click on 'Add & Manage Enterprises' button.

- 3.2. Complete the required fields.
- 3.3. Repeat this step for each of your enterprises that you wish to set up.
- 3.4. Once all enterprises are added you find a list on the 'Enterprise' dashboard/page, select the enterprise you want to enter data for

4. Linking to CTS

- 4.1. Go to 'Other Options' menu and select 'CTS settings.'
- 4.2. You will need a CTS Web Service user ID and password.
- If you already use software that accesses your BCMS cattle data, these are the credentials you used to set up the existing link. If not, there is a link to a request form which should be emailed to BCMS.
- 4.3. Once you have your login details, click on 'Link CTS Account.'

- 4.4. Enter your user ID and password and select your CPH.
- 4.5. Click 'Link to account'
- If you have multiple CPHs, repeat this step for each one.

5. Assigning your vet or another third party

5.1. Go to 'Third Party Permissions'

The screenshot shows the 'Manage third-party permissions' page. It has two tabs: 'Who can access my data' (selected) and 'Other users' data that I can access'. A 'Share my data' button is in the top right. Below the tabs, there's a 'Show 10 entries' dropdown and a 'Search:' input field. A table with columns 'Recipient', 'Data shared', 'Permissions', 'Status', 'Date granted', 'Date revoked', and 'Email' is shown. The table is currently empty, with the text 'No permissions to display' in the center. At the bottom, it says 'Showing 0 to 0 of 0 entries' and has 'Previous' and 'Next' buttons.

5.2. Click 'Share my data' button.

- Permissions can be edited or revoked at any time.

5.3. Assigning other third-party individuals is done in a similar way.

6. Assigning your vet

6.1. Select your vet practice from the drop-down list.

6.2. Select which enterprises your vet can see.

6.3. Select the level of access for your vet from the following:

The screenshot shows the 'Add permission' form. It has a title bar with a close button. The main text says: 'Please complete the form below to grant permission for other Medicine Hub users to access data from your account. An email will be sent to the address you enter and the recipient will need to log into Medicine Hub and accept the permissions before they become active.' Below this, there are two sections: 'Who do you want to share your data with?' and 'What data do you want to share?'. The first section has two radio buttons: 'A vet practice' (selected) and 'Another user'. The 'A vet practice' option has a 'Vet practice' label and a search dropdown 'Search by vet practice name'. Below this is a link 'My vet practice isn't listed'. The 'Another user' option is unselected. The second section has two radio buttons: 'My whole account' and 'A single enterprise'. The 'A single enterprise' option has a search dropdown 'Search by enterprise name'. Below these sections, there is a yellow box with text: 'We recommend that you share your whole account with your vet. This will allow them to help you manage your data. If you share just a specific enterprise, you will need to grant them access to your cattle list and other data.' Below this, there is a 'Data entry permission' label and a dropdown menu. The dropdown menu is open, showing options: 'Please select', 'View only', 'View and enter', 'View, enter and submit', and 'Please select' (at the bottom). A question mark icon is next to the 'Data entry permission' label.

6.4. Click 'Save'

7. Data Entry

7.1. Medicine Hub requires two types of information to produce reports.

- Medicine usage (incl. product name and amount)
- Number of animals within the enterprise

7.2. Select the most appropriate **data entry method** for your enterprise

There are several ways to submit data to Medicine Hub. **Help me choose.**

☐ **Total medicine use**
Select this option if you only want to provide total medicine use data (including antibiotic use).

☐ **Full medicine book**
Select this option if you would like to use the Medicine Hub as a full medicine book for recording individual and group treatments.

☐ **Allocate purchased medicines**
Select this option if you would like to submit returns for all of your enterprises at once by allocating your purchased medicines.

☐ **Medicine Hub Excel templates**
Select this option to download a Medicine Hub Excel template to your computer which can be used offline and to upload completed Excel spreadsheets.

☐ **Upload csv files from software or Nottingham AMU calculator**
Select this option if you would like to import data from an external source, e.g. herd/flock software.

8. Individual Enterprise Reports

8.1. **Antibiotic use report** shows the total amount of antibiotics used per kilogram of animal live weight on your enterprise (mg/kg)

8.2. **Medicine use report** shows the total amount of all medicines used within your enterprise.

Test Beef Farm - Quarterly Recording Test Beef [beef grower and/or finisher] SWITCH ENTERPRISE

Dashboard Purchased medicines list Enter data **Antibiotic and medicine use report** Group antibiotic usage report

Dashboard

Beef Enterprise Details

Post Code: OX17 2LP Holding Number: 11/222/3335 Herd Number: 123456

No antibiotic usage return due. Your next antibiotic usage return will be for the period 1st Oct 2024 - 31st Dec 2024.

Submission History Enter data

Your last return was submitted on 17th Sep 2024 using Web Portal. Click a row in the table below to view the corresponding submission.

Show to entries Search:

Period covered	Status	Date	Return		Antibiotic usage (mg/kg)
1st Jul 2024 to 30th Sep 2024	Submitted	17th Sep 2024	View or edit	Enterprise report	306.02
1st Apr 2024 to 30th Jun 2024	Submitted	17th Sep 2024	View or edit	Enterprise report	0.00
1st Jan 2024 to 31st Mar 2024	Submitted	10th Jun 2024	View or edit	Enterprise report	0.02

Test Beef Farm - Quarterly Recording Test Beef [beef grower and/or finisher] SWITCH ENTERPRISE

Dashboard Purchased medicines list Enter data **Antibiotic and medicine use report** Group antibiotic usage report

Change Report Dates Download CSV Print/Save Report

Antibiotic Use Report for Q3 2024

Test Beef Farm - Quarterly Recording Test Beef (Beef Enterprise, Beef Grower And/or Finisher, Majority Of Cattle Sold For Slaughter Older Than 16 Months Of Age)
Country: England, Post code: OX17 2LP, Holding number: 11/222/3335
Return submitted on: 17/09/2024 by jennifer.newman@testvet@ahdb.org.uk

Antibiotic Use Report **Medicine Use Report**

	Q3 2024	Q2 2024	Q1 2024	Q4 2023
Total antibiotic use (mg/kg)	↑ 306.02	0.00	0.02	0.02

Note: Symbols indicate direction of change in use in the selected quarter compared to previous quarter.
More details about the metrics presented in this report can be found [here](#).

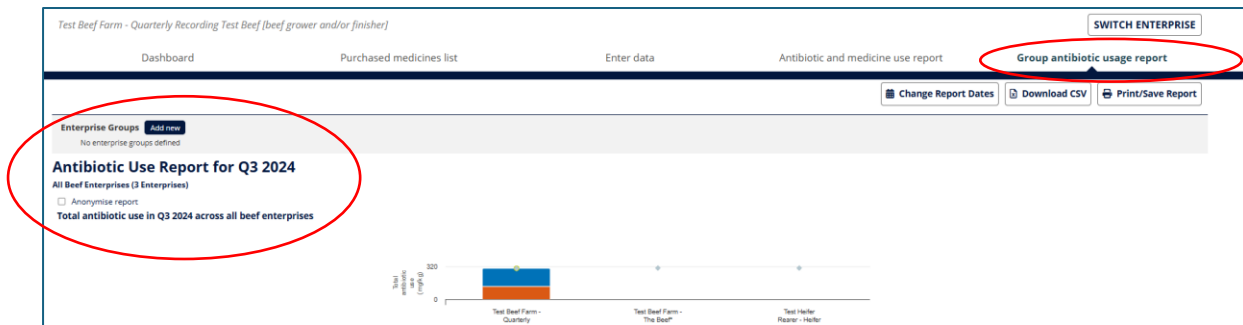
	Q3 2024	Q2 2024	Q1 2024	Q4 2023
Total antibiotic use (mg/kg)	↑ 131.15 (43%)	0.00 (0%)	0.00 (0%)	0.00 (0%)

Note: Symbols indicate direction of change in use in the selected quarter compared to previous quarter.
(%) show HP-CIA use as % of total use
More details about the metrics presented in this report can be found [here](#).

Total antibiotic use over time relative to other beef grower and/or finisher herds on Medicine Hub

9. Group Reports

- 9.1. Where you have more than one enterprise within a sector, **Group Reports** allows you to view medicine use data for all enterprises.
- 9.2. Where you have more than one similar enterprise within a sector you can set up an **Enterprise Group** to view medicine use for the selected enterprises
- 9.3. These reports can be anonymised by selecting 'Anonymise report.'



10. Resources on [Help and Support Guides](#) page

- S01. Medicine Data Entry- 5 Easy Steps and Data flow chart options
- F01. Register to Medicine Hub and Signing in for Farmers.
- F02. Third Party Permissions and Farmer Account Details
- F03. Guide to upload veterinary sales data (VetIMPRESS)
- G01. Guide to adding and managing enterprises.
- G02. Guide to setting up a Cattle Tracing System (CTS) link in Medicine Hub
- G03. Guide to adding data manually on Medicine Hub
- G04. Guide to adding and allocating purchased medicines on Medicine Hub
- G05. Guide to adding total medicine and submitting your data.
- G06. Using Medicine Hub as your full medicine record book
- G07. Guide to using excel templates to upload data onto Medicine Hub
- G08. Guide to using CSV export functions from your software provider to upload on to Medicine Hub
- G09. Guide to bulk data entry for the upload of data for multiple holdings.
- G10. Guide to uploading Nottingham Calculator (AMU data) on to Medicine Hub

11. Further support and guidance

For further support and queries please contact Medicine Hub support team at:

Email: medicinehub@ahdb.org.uk

Phone: 02477 719414

Help and Support page: <https://medicinehub.org.uk/#/Support>