##### Review framework

This template can be used to capture outcomes both formal and informal reviews. It will help you initiate a balanced discussion of what has gone well and not, and help mutually agree actions which can be monitored.

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| Focus of the review |  |

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| What went well and why? | **What could have gone better and why?** |
|  |  |
| What do we need to change or do differently? | **When will this happen?** |
|  |  |
| Other feedback or ideas | |
|  | |
| Next review date |  |