



Professional Manager Development Scheme 2019/20 (PMDS 20)

Designed to challenge and develop the skill base of managers and owners, the 14 month Professional Manager Development Scheme (PMDS) has three key objectives to raise your:

- productivity, by utilising people (employed and external) more effectively
- the level of communication and people skills
- confidence in dealing with difficult situations/problem solving

Course Benefits:

Previous delegates on the PMDS scheme have seen wide-ranging benefits from attending. These include improved:

- production efficiency and subsequent reduced costs of production
- time management, allowing them more time to concentrate on their own job
- communication between staff, contractors and external people

As well as a formal leadership qualification: Institute of Leadership and Management (ILM) Certificate in First Line Management.

Delegates from one scheme alone, identified combined savings to their businesses in excess of £600,000 (an average of £50k per business) as a result of attending the scheme.

Date: 10 sessions starting September 2019 through to November 2020

Cost: £950 plus VAT for levy payers*, inclusive of registration, tutor and hotel fees

Closing date for applications: 24th June 2019

Interviews: 10th July 2019

Venue: The first session will be in the Stoneleigh area, remaining sessions will depend on location of participants and will rotate around the country to minimise travel.

To request an application form or further information about PMDS 20
Please email tess.howe@ahdb.org.uk

*discounted rate for AHDB Levy payers and their employees. NB. payment can be made in installments if required. Non-levy payers are allowed to apply but will be required to pay the full cost of the course £3,950 + VAT.

Applying for the course:

Places are strictly limited to a maximum of 12 people. Applicants should submit the application form by **Monday 24th June 2019** (5pm). If successful at this stage, you will be invited to an interview on Wednesday **10th July 2019** at Stoneleigh. There is no pre-requisite in terms of qualifications to take part in the programme, however, applicants must be able to complete reports and commit to attending all training sessions. The interview panel will be looking for individuals who are already in a role with responsibilities and the ability to implement change where required. It is essential that participants have the full support of their employer/staff team. The course has relevance to people with direct staff responsibility and those who work with external staff on a regular basis i.e. sole traders working with contractors/advisors etc.

Course Details (Provisional Dates):

Module	Duration
1 Working together as a team Managing workload and solving problems	10 - 12 Sept 2019
2 Leading the team	24 – 25 Oct
3 Developing yourself and your team	4 – 5 Dec
4 Motivating the team	21 - 22 Jan 2020
5 Making communication work	17 – 18 Mar
6 Planning and managing change	28 - 29 April
7 Managing performance – making appraisals work	16 - 17 Jun
8 Managing projects	21 - 22 July
9 Working efficiently	15 – 16 Sept
10 Influencing skills	3 – 4 Nov

The first and last session will be longer than normal. The first will start early afternoon and last for two days. Each subsequent session will start at 6pm with an evening meal and discussion and is followed the next day with management training (8am – 4pm). The last session will start early afternoon and last for one and half days.

**For more information and an application form, please contact:
Tess Howe, 07779 321078 or email tess.howe@ahdb.org.uk**